



Extraordinary Parish Council Meeting 28th August Minutes	Action
<p>Attendance</p> <p>Parish Councillors: M. Flounders (chair); G. Elsdon; R. Piltch; S. Scott; S. Phillips; D. Goodwin; L. Pettit.</p> <p>Parish Clerk: L Hastie</p> <p>Absent: None</p> <p>24.01: Proceedings</p> <ul style="list-style-type: none"> Chairman welcomed attendees Declaration of interest in any items on the agenda: None. <p>Discussion Items</p> <ul style="list-style-type: none"> 24.02: Approval of 2023/24 Accounts and the Annual Governance and Accountability Return (AGAR). The 2023/24 accounts were shared with councillors. The accounts and the AGAR were approved as a true and accurate record. MF explained that the AGAR form would be completed and submitted and that the relevant information would be posted onto the Syleham Parish Website. <p>AOB</p> <ul style="list-style-type: none"> 24.03: Indigo Lodge Planning Application. MF informed councillors that the Parish Council's response had been submitted and that he had contacted the council regarding Footpath 16. The council said that they would make a site visit. 24.04: Clerk Training. Councillors were informed that the clerk's basic training was due to start in the middle of September consisting of three two-hour weekly sessions in the evening covering meetings, planning and finances. 24.05: SALC Payroll Service. LH recommended to councillors the use of SALC's Payroll Service to ensure that the council met its employer obligations. Councillors agreed the recommendation. 24.06: Website. LH informed councillors that a new website which was much easier to edit was being constructed and should go live in the next two weeks. 	

The meeting closed at 19.55. The next meeting will take place at the Village Hall at 7.00 pm on 6th November 2024.

Signed

A handwritten signature in black ink, consisting of a stylized, cursive 'S' followed by a horizontal line.

Date

6-11-24