



Parish Council

Syleham Parish Council Meeting

Unconfirmed minutes (unless signed) of the 2nd July 2025 Meeting at 7.00 pm at Syleham and Wingfield Village Hall.

Present:	Malcolm Flounders (MF)	Chair
	Gloria Elsden (GE)	Vice Chair
	Layla Pettit (LP)	Councillor
	Steve Phillips (SP)	Councillor
	Robert Pilch (RP)	Councillor
	Steven Scott (SS)	Councillor
	Lesley Hastie (LH)	Clerk
	Members of the public (MOP)	1

Item No	Agenda title	Action
25.21	Chair's welcome MF welcomed people to the meeting and informed councillors of the sad death of Major Andrew Napier. In his tribute he said that Major Napier had been a great supporter of the village and will be sadly missed by Syleham residents.	
25.22	Apologies The following apologies were accepted: <ul style="list-style-type: none">• David Goodwin.	
25.23	Conflict of interest – There were no conflicts of interest.	
25.24	Approval of the minutes of 7th May 2025 Parish Council Meeting Councillors approved the minutes with no amendments.	
25.25	District Councillor's Report including Joint Local Plan LaH gave a summary of the ward meeting held on 19 June to discuss the Joint Local Plan and whether small villages needed to produce a Neighbourhood Development Plan. LaH recommended as a first step that the Chair talk to other local parishes to assess whether they would be interested in joining up to produce a joint plan as a way of reducing the cost. Councillors agreed to this. LaH confirmed that there was no funding available from the council to produce the plans.	
25.26	County Councillor's Report There was no report as HL was not present at the meeting.	
	Discussion items	

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25.27	<p>Village sign - Update</p> <p>MF informed councillors that the sails on the windmill were being painted and that he had asked that the parish council be invoiced 50% now and 50% in September. MF said that the frame had been commissioned and that he would speak to DG regarding the oak post.</p>	
25.28	<p>Adverse Weather – Contingency planning for flooding, snow and high winds</p> <p>The clerk informed councillors that she had been contacted by the council's emergency planning support officer who had offered guidance and support in the development of a Community Emergency Plan so that communities were more resilient in an emergency. Councillors agreed that the emergency planning support officer should be invited to a council meeting.</p>	
25.29	<p>VJ Day Celebrations – Grant Funding</p> <p>Councillors approved grant funding of £122.50 to Syleham and Wingfield Sports and Social Club. The funding is to provide every child in the village with a commemorative coin marking the 80th anniversary of VE/VJ Day.</p>	
25.30	<p>Gov.uk email addresses</p> <p>The clerk reported that she had received three quotes and was having a zoom call with one of the providers next week to go through what they provided. Clerk added that she would send councillors information on what each company provided so that they could compare services.</p>	
	<p>Clerk's Report</p>	
25.31	<p>Planning</p> <p>Indigo Lodge DC/24/03136 – The clerk reported that no decision had been made yet regarding the planning application.</p> <p>DC/25/02493 - Fir Tree Farm, Weybread Road, Syleham, Eye Suffolk IP21 4LW – The clerk reported that she had sent a response to the council on behalf of councillors objecting to the planning application on the grounds that three houses would not be in keeping with the nature of the village and that two houses would be more appropriate.</p>	
25.32	<p>Finances</p> <p>The Clerk updated councillors on bank transactions since the last council meeting.</p>	
25.33	<p>Public Participation Session</p>	
	<p>There were no questions from members of the public.</p>	

Item No	Agenda title	Action

There being no other business, the Chair thanked those present for their contribution and closed the meeting at 19.36.

Date of next meeting: Wednesday 5th November 2025 at 7.00 pm at Syleham and Wingfield Village Hall.

Chair: Date: